

FINANCE FOR PROJECT MANAGERS

★ COURSE OVERVIEW

The Finance for Project Managers training course is an essential course for project personnel wanting to understand all the financial aspects of Project Management.

The course includes the following:

- Project budgeting and estimating methods and techniques
- Economic project justification criteria including discounted cash flow, net present value (NPV) calculations and internal rate of return (IRR)
- Payment terms and cash flow
- Terms and conditions as they relate to project finances
- Project investment and financing
- Business case financial justifications
- Depreciation methods
- Cost management and costing
- Cost schedules and forecasting
- Understanding how to read financial statements including the income statement, balance sheet and trial balance
- Understanding the key financial ratios and what they say about the financial standing of an organisation

...AND MUCH MORE!

IN-HOUSE TRAINING

WHAT'S INCLUDED

AstroTech Training will provide:

- A detailed manual/workbook and electronic copy of course material
- Professional presentation of the course content, case studies and practical exercises
- One month of free telephonic and e-mail support included
- Certificate of completion
- Delivery of course material *(unless otherwise arranged)*
- Travel and Accommodation for the Facilitator *(if required)*

PLEASE WILL YOU PROVIDE:

- A suitable training venue with data projector
- White Board and/or Flip Chart and markers
- Lunch and refreshments daily

www.astrotech.co.za

training@astrotechtraining.co.za

011 582 3200



COURSE INFORMATION

★ WHO SHOULD ATTEND

- Project managers, project planners
- Project engineers, IT managers, marketing managers
- HR managers, operational managers
- Anyone with an interest in project finance

★ OUTCOMES

After attending this course attendees should:

- Gain an understanding of project financial issues
- Gain an understanding of project viability and justification
- Gain an understanding of the time value of money
- Gain an understanding of how to interpret financial statements

★ TAKE HOME TOOLS

- A detailed manual/workbook and electronic copy of course material
- A notepad & pen
- One month of free telephonic and e-mail support included

★ TERMS & CONDITIONS

- **PAYMENTS:**
Payment terms are **30** (thirty) days from date of course completion. The final invoice will be based on the **confirmed minimum number of delegates** provided as follows:
COURSES INSIDE GAUTENG: At least **SEVEN** working days prior to the course
COURSES OUTSIDE GAUTENG: At least **TEN** working days prior to the course
Absent delegates are charged for.
- **POSTPONEMENTS:**
POSTPONE WITHOUT COSTS: If you advise us **at least TWO** weeks prior to the course
PAY 25% OF THE COURSE FEE: If you advise us **less than TWO** weeks prior to the course
PAY 100% OF THE COURSE FEE: If you advise us **within ONE** week of the scheduled course
Once you have postponed, you **cannot** subsequently **cancel** without being liable for the **FULL** course fee.
A new date convenient to both parties will be agreed upon, however all postponements need to be utilised within **SIX** months of the original scheduled course date.
- **CANCELLATIONS:**
CANCEL WITHOUT COSTS: If you advise us **at least TWO** weeks prior to the course
PAY 50% OF THE COURSE FEE: If you advise us **less than TWO** weeks prior to the course
PAY 100% OF THE COURSE FEE: If you advise us **within ONE** week of the scheduled course
- **PRESENTERS:**
Should it be necessary, AstroTech Training reserves the right to substitute the presenter.
- **VENUE:**
If you have chosen to use the AstroTech Conference Centre as the venue for your training, the terms and conditions specific to Conferencing will be provided separately for your acceptance and signature.
- **COMMUNICATION:**
When a person registers on the AstroTech website, is registered on an AstroTech course or sends an email to AstroTech, that person consents to receiving communications electronically or otherwise from AstroTech and/or its business partners.
- **DISCLAIMER:**
AstroTech Training will not be held responsible for any loss, damage or harm, direct, indirect, consequential or otherwise and howsoever arising that may be caused to any person or property during the providing of any services by AstroTech to the client.